



# Repair Request Form

Email the fully completed form to [SERVICE@EXALTO.COM](mailto:SERVICE@EXALTO.COM).

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**To be filled in by customer:**

**Customer Information:**

Company name: \_\_\_\_\_ Debtor No.: \_\_\_\_\_  
Contact person: \_\_\_\_\_ Mobile: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
Discussed with: \_\_\_\_\_ Date: \_\_\_\_\_

**Items to be repaired:**

Brand	Type	Reference	Part No.	Serial No.	Warranty request*
					YES /NO
<b>Accurate Description of the Issue:</b>					

Request  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_

\*  
Warranty claims can only be processed if the repair request is accompanied by a (copy of a) relevant purchase invoice. The applicant agrees to the repair if the costs are less than €250.

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**To be filled in by Exalto:**

Date form received:		Remarks:
Purchase invoice received:		
Repair Number:		
Pickup order date:		